

Teacher of ICT Required from September 2012

Required from September 2012 a teacher of ICT to join Westbourne Sports College. We are looking for a Teacher who will contribute to the success of the ICT department. This appointment would offer the opportunity to work within a supportive and innovative department and become part of a growing and successful team.

Westbourne is recognised as Suffolk's fastest improving school. Our growing student numbers and dedicated focus on improving learning provide an excellent environment for you to develop your career securely.

We are seeing to appoint someone who;

- is qualified to teach ICT across the ability range at Key Stages 3 & 4
- places thinking at the heart of learning
- is committed to raising standards for all students
- can consistently engage students in quality learning
- has a passion for teaching.

In return Westbourne Sports College can offer you:

- your own laptop
- your own individual classroom
- smaller class sizes
- digital projectors in all classrooms.

Further details available from Jo Powley telephone 01473 466136 or email jpowley@westbourne.suffolk.sch.uk.

Closing date: 29th February 2012

We anticipate interviewing week beginning: 5th March 2012

See next page for Job Description

JOB DESCRIPTION

Post:	TEACHER (MPS/UPS)
Postholder:	
Responsible to:	Team Leader
Purpose:	<ul style="list-style-type: none"> • To plan and deliver high quality lessons to students taking account of individual abilities so that individual students can achieve their potential. • To monitor and support the overall progress of individual students as a teacher/tutor. • To contribute to raising standards of student attainment as a teacher/tutor.
MAIN DUTIES	
Quality of teaching and learning:	<ul style="list-style-type: none"> • To ensure that lessons are planned in accordance with the schemes of work for each course. • To be aware of the prior learning and special needs of individual students. • To set high expectations for the achievement of students. • To use a variety of teaching methods which will stimulate individual students' learning. • To ensure that College policies for teaching and learning, marking, assessment, target setting, recording and reporting are enacted. • To ensure that progression and continuity is achieved across the key stage and between key stages. • To manage student behaviour in line with the College Behaviour Management Policy. • To communicate directly with the parents of students when appropriate. • To meet with the parents of students to discuss their progress at Parent/Teacher Consultation Evenings. • To effectively deploy classroom support. • To attend calendared meetings of the subject team.
Curriculum development:	<ul style="list-style-type: none"> • To assist in the development of appropriate resources, schemes of work and teaching strategies within the subject team. • To contribute to the development of the subject development plan and its implementation.

Form Tutor:	<ul style="list-style-type: none"> • To monitor the performance of members of the tutor group in accordance with the College's target setting policy. • To monitor the attendance and punctuality of members of the tutor group and ensure that the Head of Year and the Attendance Manager are made aware of any concerns. • To be the first point of contact at the College for the parents of members of the tutor group. • To meet with the parents of the members of the tutor group on Review Days and at Parent/Tutor Consultation Evenings and at other times when required. • To monitor the preparedness for work in terms of equipment and dress of the members of the tutor group. • To liaise with the Head of Year to ensure that students are occupied in a meaningful manner during form tutor time. • To monitor and support the behaviour of the members of the tutor group. • To celebrate the successes of the members of the tutor group. • To accompany the tutor group to assemblies and supervise them during this time. • To attend calendared meetings of the Year Team.
Staff Development:	<ul style="list-style-type: none"> • To participate in staff development activities. • To continue personal development in the relevant areas including subject knowledge and teaching methods. • To engage actively in the Performance Management Review and Planning process. • As a UPS teacher to provide a role model in teaching and learning and contribute to raising student standards and the work of the wider staff team.
Other duties:	<ul style="list-style-type: none"> • To act responsibly, to do everything possible to prevent harm or injury to themselves and others, and to immediately report to the appropriate person any deficiencies noticed regarding health and safety practices and controls. • To ensure a consistent ethos in line with the College codes of practice. • To contribute to the College development planning and development process through participating in working parties and groups. • To ensure when absent that the disruption to students' learning is minimised through effective cover work being set. • To ensure the quality of the appearance and order of teaching areas are of a high standard. • To attend calendared staff meetings/briefings and other relevant meetings. • To undertake any other duties as may reasonably be required by the Headteacher within the 1265 hour yearly limit.