

Our Ref: CEEd/JPo

13 July 2011

Dear Parent

STUDENTS LEAVING THE COLLEGE AT LUNCH TIMES

I am writing to inform you of the arrangements for lunch times following the new school day. For safety reasons our policy has always been to not allow students to leave the school premises. Lunch passes have only been issued in the past to allow students to go home but I am aware several students do not go home and simply hang around the streets and shops eating unhealthy fast food.

Years 7, 8 and 9

As you are aware, from September 2011 our lunch time will only be 40 minutes long. Due to the shortened lunch time I do not expect students in years 7, 8 and 9 to leave school premises. If there is an exceptional reason for your son/daughter to be out of school during the lunch time please contact me and I will consider issuing a lunch pass to them.

Years 10 and 11

If your son/daughter is in year 10 or 11 they may leave school premises at lunchtime but only to go home for lunch and they must have a valid lunch pass. Lunch passes are not issued as a pass for students to use the local shops or other businesses, they are solely for students to go home and I would remind you that in giving permission for your child to go home for lunch you are assuming full parental responsibility for them and as such are responsible for their behaviour and actions. Any student found acting inappropriately will have their lunch pass withdrawn. Please ask your son/daughter to collect a lunch pass application from student services if you wish them to go home for lunch.

Yours sincerely



Christopher Edwards
Headteacher